

PRE-EMPLOYMENT
AUTHORIZATION RELEASE FORM

As part of the application process, it is the policy of A & J Employment Services to obtain historical information on each applicant for one of the following employment purposes: to evaluate the subject of the report for employment, promotion, reassignment, or retention as an employee. This consumer report will not be used for any other purpose.

I, _____ understand that this information may include a consumer credit report and/or information concerning my current or previous employment, education/degree/professional license, social security number, motor vehicle operation history, criminal history, and other available information, to the extent permitted by law from appropriate local, state, and federal agencies.

I understand that, within 60 days, I have the right to request a complete and accurate disclosure of the nature and scope of the investigation requested. In addition, I have the right to request that the consumer reporting agency provide a summary of my rights as a consumer (prepared by the Federal Trade Commission) and/or information in my investigative file. I also have the right within 30 days to dispute, directly with the consumer reporting agency, the accuracy or completeness of the information in my file.

I voluntarily and knowingly authorize the release of all information requested by A & J Employment Services for the purpose of preparing a Consumer Report for employment purposes.

Applicant's Printed Name

Date

Applicant's Signature

Date